

How to Get Signed into the Electronic Fish Ticket System (E-Tix)

- 1 – Enter **Username**.
- 2 – Enter **Password**.
- 3 – If username or password is forgotten, click on the “**Forgot Username or Password**”.
- 4 – Click link to “**Etix Question**” if you have a question that you need answered by Etix staff.
- 5 – Click link to “**Report a Problem**” if you are having a problem entering a fish ticket or need immediate assistance.
- 6 – For an Overview of how to use the system, under **Help** click on Oregon.

The screenshot shows the E-Tix Portal login page for the Pacific States Marine Fisheries Commission. The page features a navigation menu on the left and a login form on the right. Numbered callouts indicate the following steps:

- 1**: Points to the Username input field.
- 2**: Points to the Password input field.
- 3**: Points to the "Forgot Username or Password" link.
- 4**: Points to the "Etix Question" link in the navigation menu.
- 5**: Points to the "Report a Problem" link in the navigation menu.
- 6**: Points to the "Oregon" link under the "ETix Guides" section in the navigation menu.

The login form includes a "Submit" button and a maintenance notice: "The ETix Portal will be unavailable Wednesday afternoons from 4:30 PM – 4:45 PM PST for system maintenance."

The Home Screen On PSMFC E-Tix

On the **Home Screen** you can do a variety of things:

- 1 - Print a Fish Ticket
- 2 - Search Tickets Entered
- 3 - Add a New Ticket
- 4 - Complete Tax & Assessment Reports
- 5 - Find a Code List
- 6 - Manage Lists
- 7 - Access E-tix Guides (Oregon Reference Guide)
- 8 - Access State/Fed Guides
- 9 - Contact PSMFC with a Question or a Problem

The screenshot shows the PSMFC E-Tix Home Screen. The header includes the PSMFC logo and the text "Pacific States Marine Fisheries Commission". Below the header is a navigation bar with "E-Tix Portal - Home" and "ODFW Test Dealer". The main content area is titled "Welcome to the PSMFC Electronic Fish Ticket Management Portal" and contains a sidebar menu and a main content area. The sidebar menu items are: Home, Fish Tickets, Reports, Tax & Assessment, Code Lists, Manage Lists, Licenses, Vessels, Operators, Cost Types, Unloading Stations, ETix Guides, State/Fed Guides, and Contact Us. The main content area contains: "Welcome to the PSMFC Electronic Fish Ticket Management Portal", "Fish Tickets" (with sub-items: Print Ticket, Search Tickets, New Tickets), "Reports" (with sub-items: Tax & Assessment, Code Lists), "Manage Lists" (with sub-items: Organization lists, Operators | Cost Types | Unloading Stations), "ETix Guides" (with sub-items: Washington | Oregon | California), "State/Fed Guides" (with sub-items: CDFW User Guide | Federal LE Permits), and "Contact Us" (with sub-items: ETix Question | Report a Problem). Numbered callouts 1-9 point to the following items: 1 - Print Ticket; 2 - Search Tickets; 3 - New Tickets; 4 - Tax & Assessment; 5 - Code Lists; 6 - Manage Lists; 7 - ETix Guides; 8 - State/Fed Guides; 9 - Contact Us.

What You Need to Know about Adding a New Fish Ticket

When Adding a New Fish Ticket you must:

- 1 - Choose the **Fish Ticket type** (fish ticket types are assigned by which gear was used during the harvest of the product)
- 2 - **Troll Ticket** – Uses Salmon or Tuna Troll Gears
- 3 - **Columbia River Ticket** – Choose one of the 3 types of tickets (Columbia River, Columbia River Tribal or Columbia River Washington Boat) then select the gear used
- 4 - **Groundfish & Shrimp Ticket and Nearshore Ticket** – Gears used that commonly catch groundfish or shrimp
- 5 - **Shellfish & Bait Ticket** – Crab, Clams, Crayfish and Squid Gears

Create New Ticket: S 1

Dealer - Location:

State:

Type:

Landing Date:

Gear Code	Troll Ticket Gears	2
110	Coastal gill net (Coastal River Shad)	
120	Troll (Salmon and Tuna)	
130	Coastal set net (Coastal River Shad)	
140	Ocean gill net	
150	Pelagic longline	
160	Tuna seine	
170	Tuna baitboat	

Gear Code	Columbia River Ticket Gears	3
210	Col. R. gill net	
230	Col. R. set net	
240	Col. R. dip net	
250	Set line (Columbia River)	
260	Col. R. Hook & Line	
271	Col. R. Beach Seine	
272	Col. R. Purse Seine	
290	Smelt trawl	

Gear Code	Groundfish & Shrimp and Nearshore Ticket Gears	4
300	Fish pot	
310	Off Shore Processor	
320	Shrimp pot	
330	Squid net	
340	Other hook & line	
350	Bottom longline	
360	Midwater trawl	
370	Shrimp trawl (Single)	
380	Shrimp trawl (Double)	
390	Groundfish trawl (discontinued)	
391	Groundfish trawl - roller	
392	Groundfish trawl - flatfish	
393	Groundfish trawl - selective flatfish	

Gear Code	Shellfish & Bait Ticket Gears	5
400	Crab pot	
410	Crab ring	
420	Clam shovel/rake (not on vessel)	
430	Scallop dredge	
440	Bait shrimp pump	
450	Bait net	
460	Clam pump/jet	
470	Hand device for prying or used diving	
480	Cray fish trap	
490	Hook & Line	

Timelines for Fish Tickets That Follow This Slide Are:

- ▶ **All** Fish Tickets are required to be submitted by the end of the next working day except the following fish ticket types:
 - ▶ Columbia River Gillnet - Due 24 hours after the landing or 24 hours after the season ends
 - ▶ Columbia River Tribal - Due 5 days after the landing
 - ▶ Columbia River Washington Boat - Due 24 hours after the landing occurs or within 24 hours after the season ends
 - ▶ Groundfish & Shrimp (Sablefish) - Due within 24 hours of landing

Columbia River Fish Ticket Directions Oregon Licensed Boat

- 1 – Add Vessel License Number and Operator
- 2 – Add Port and Gear
- 3 – Select Primary Catch Area and Trip Type
- 4 – Add Species Caught
- 5 – Add Pounds (no decimals)
- 6 – Add Price (fair market value)
- 7 – Add Number of Fish
- 8 – Select Condition of Fish landed off the Dropdown List
- 9 – Select Grade of Fish landed off the Dropdown List
- 10 – Select Trip Type off the Dropdown List
- 11 – Select Use off the Dropdown List
- 12 – Add Notes (Any information you want me to know about the ticket)
- 13 – Add Cost Type (If desired)

1 2 3

Date of Landing: 04/20/00 Change
 Dealer # (Name): 0099A (Test OR - AS...
 Commercial License #: 46123 (SILVER SEA)
 Boat Number (Name): 252737 (SILVER SEA)
 Operator (Last, First): Twain, Mark

Port Code: 01 - COLUMBIA RIVER PC
 Gear Used: 210 - COL. R. GILLNET
 # of Days Fished:

Inside/Outside:
 Primary Catch Area:
 Trip Type:
 Unloading Station: 10 - MOUTH OF COL. RIVER TO ROCKY POINT - TONGUE POINT - TOU...
 20 - ROCKY POINT - TONGUE POINT LINE TO WAHIAK...
 LINE - BEAVER TERMINAL
 30 - WAHIAKUMI/COWLITZ CO. LINE - BEAVER TERMIN...
 COWLITZ/CLARK CO. LINE-WARRIOR POINT
 40 - COWLITZ/CLARK CO. LINE - WARRIOR POINT TO C...
 CO. - ROOSTER ROCK
 50 - CLARK/SKAMANIA CO. - ROOSTER ROCK TO BONH...
 60 - COLUMBIA RIVER ABOVE BONNEVILLE DAM
 61 - BONNEVILLE POOL
 62 - THE DALLES POOL
 63 - JOHN DAY POOL
 64 - COLUMBIA RIVER ABOVE McNARY DAM
 65 - BONNEVILLE DAM DOWNSTREAM TO BEACON RO...
 66 - WIND RIVER
 67 - DRANO LAKE
 68 - WIND RIVER
 70 - YOUNGS BAY
 71 - TONGUE POINT
 73 - KNAPPA SLOUGH
 74 - BLIND SLOUGH
 75 - BLISS SLOUGH

Fish Code - Description	Gross Lbs	Price Per Lb	Amount	# of Fish	Condition	Grade	Gear		
Total:							0.00	\$0.00	0

4 5 6 7 8 9 10 11

Fish Code - Description	Gross Lbs	Price Per Lb	Amount	# of Fish	Condition	Grade	Gear	Type	Use	GF #
065 - Chinook salmon	45.00	\$ 15.0000	\$ 675.00	3	0	0	210	1	1	X
051 - White sturgeon	69.00	\$ 3.5000	\$ 241.50	2	0	0	210	1	1	X
065 - Chinook salmon	15.00	\$ 5.0000	\$ 75.00	1	0	0	210	1	1 - Hu	X

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Notes
 One 15 lb chinook landed with sea lion bite #2
 View/Edit Costs
 Total Costs: \$0.00

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Cost Type
 CRCFA
 Landing Tax
 Bait
 Ice
 State Tax
 Salmon Comm Tax @.005

Columbia River Tribal Fish Ticket Directions

- 1 – Add Fisher License Number and Name (License Number should start with N,U,W or Y)
- 2 – Add Port and Gear (Gears should be 230-260)
- 3 – Select Primary Catch Area and Trip Type
- 4 – Add Species Caught
- 5 – Add Pounds (no decimals)
- 6 – Add Price (fair market value)
- 7 – Add Number of Fish
- 8 – Select Condition of Fish landed off the Dropdown List (Tribal Dressed fish is code 60)
- 9 – Select Grade of Fish landed off the Dropdown List
- 10 – Select Trip Type off the Dropdown List
- 11 – Select Use off the Dropdown List
- 12 – Add Notes (Any information you want me to know about the ticket)
- 13 – Add Cost Type (If desired)

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Date of Landing	04/22/20 Change	Dealer # (Name)	0099A (Test OR - Ast...	Inside/Outside	<input type="text"/>
Tribal License Number	<input type="text"/>	Port Code	01 - COLUMBIA RIVER PQ	Primary Catch Area	<input type="text"/>
Fisher Name	<input type="text"/>	Gear Used	230 - COL. R. SETNET	Trip Type	1 - LEGAL LANDING
		# of Days Fished	<input type="text"/>	Unloading Station	<input type="text"/>

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Fish Code - Description	Gross Lbs	Price Per Lb	Amount	# of Fish	Condition	Grade	Gear	Type	Use	GF #	
065 - Chinook salmon	129.00	\$ 5.0000	\$ 645.00	8	60	0	230	1	1		X
065 - Chinook salmon	12.00	\$ 2.0000	\$ 24.00	1	60	7	230	1	1		X
<input type="text"/>					0	0		1	1		X

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Notes

One salmon was a tulle.

[View/Edit Costs](#)
Total Costs: \$0.00

13 →

Cost Type
CRCFA
Landing Tax
Bait
Ice
State Tax
Salmon Comm Tax @.005

Columbia River Washington Licensed Boat Fish Ticket Directions (Part 1 of 2)

- 1 – Add Vessel License Number and Fisher Name
(License Number should start with WN7....)
- 2 – Click **Tan +** to Add a New Vessel License Number (If Vessel is needed, if vessel pops up then skip to #9)
- 3 – Search for Vessel off the Vessel List
- 4 – Add New License if License is not found on the License List
- 5 – Add License Number (Starts with WN7....)
- 6 – Enter Boat Number (Registration Number, needs to start with WN)
- 7 – When you click Save, a display with a Warning will pop up. Click Save if the information entered matches the license information from fisher
- 8 – Completing boat information, click Save if correct
- 9 – Add Port and Gear
- 10 – Select Primary Catch Area and Trip Type off the Dropdown List

1 2 9 10

Date of Landing 04/22/20 Change Dealer # (Name) 0099A (Test OR - FST... Inside/Outside
 Commercial License # + Port Code 01 - COLUMBIA RIVER PC Primary Catch Area
 Vessel I.D. (Name) Gear Used Trip Type 1 - LEGAL LANDING
 Operator (Last, First) # of Days Fished Unloading Station

3 4

Find, Edit License

Search for license... Show Expired Show Deactivated

License #	Type	Boat Name	Boat #	Operator	Valid For	Options
102ZP	VSL	HARBOR LIGHTS	WN733BC		2020	Delete
	VSL	PROGRESSION	WN0972SU		2020	
	VSL	Test WA Vessel	WN9999		2020	

Add New License Select

5

Add Vessel License

License # WN
 Vessel Name (Vessel #) -- Select Vessel -- Add
 Valid For 2020

Cancel Save

6

Add New Vessel

Boat # Type Coast Guard # State Registration #
 Boat # WN12345
 Boat Name Sams boat

Cancel Save

7

Please Confirm Vessel Information

! WN12345 is not a known registration for the vessel, Sams boat. Please click 'Cancel' to edit your entry or 'Save' to add the vessel information as entered.

Cancel Save

8

Add Vessel License

License # WN70001
 Vessel Name (Vessel #) WN12345 (Sams boat) Add
 Valid For 2020

Cancel Save

Columbia River Washington Licensed Boat Fish Ticket Directions (Part 2 of 2)

- 11 – Add Fisher License Number and Name (License Number should start with W7....)
- 12 – Add Port and Gear
- 13 – Select Primary Catch Area and Trip Type
- 14 – Add Species Caught
- 15 – Add Pounds (no decimals)
- 16 – Add Price (fair market value)
- 17 – Add Number of Fish
- 18 – Select Condition of Fish landed off the Dropdown List (if applicable)
- 19 – Select Grade of Fish landed off the Dropdown List
- 20 – Select Trip Type off the Dropdown List
- 21 – Select Use off the Dropdown List
- 22 – Add Notes (Any information you want me to know about the ticket)
- 23 – Add Cost Type (If desired)

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Date of Landing	04/22/20 Change	Dealer # (Name)	0099A (Test OR - Ast...	Inside/Outside	<input type="text"/>
Commercial License #	WN70001 (Sams bo) +	Port Code	01 - COLUMBIA RIVER PC	Primary Catch Area	62 - THE DALLES POOL
Vessel I.D. (Name)	WN12345 (Sams bo)	Gear Used	230 - COL. R. SETNET	Trip Type	1 - LEGAL LANDING
Operator (Last, First)	<input type="text"/> +	# of Days Fished	<input type="text"/>	Unloading Station	<input type="text"/>

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Fish Code - Description	Gross Lbs	Price Per Lb	Amount	# of Fish	Condition	Grade	Gear	Type	Use	GF #	
065 - Chinook salmon	129.00	\$ 5.0000	\$ 645.00	8	60	0	230	1	1		X
065 - Chinook salmon	12.00	\$ 2.0000	\$ 24.00	1	60	7	230	1	1		X
<input type="text"/>					0	0		1	1		X

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Notes

One salmon was a tule.

[View/Edit Costs](#)
 Total Costs: \$0.00

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Cost Type
CRCFA
Landing Tax
Bait
Ice
State Tax
Salmon Comm Tax @.005